SAMPLE CUSTOMER NOTIFICATION LETTER

(Furnish by January 31st of the year following the calendar year in which the cash is received)

[Dealership Letterhead]

Dear Customer:

We are required by the Internal Revenue Service to report all transactions involving more than $10,000 in cash or cash equivalents as defined in 26 U.S.C. § 6050I and to notify customers identified in those transactions that we have filed the required report.

Pursuant to this requirement, this letter serves as notification that [Name of Dealership] filed Form 8300 with the IRS on [Date], indicating that you gave us $[Amount] in cash or cash equivalents in connection with your purchase of ____________________.

Sincerely,

[Your Name]
[Your Title]
[Your Business Address]
[Your Business Phone Number]

[This form is provided as a sample only and is not intended as legal advice. Consult your attorney regarding appropriate wording for the Form 8300 Customer Notification Letter your dealership will issue.]