

SAMPLE CUSTOMER NOTIFICATION LETTER

(Furnish by January 31st of the year following the calendar year in which the cash is received)

[Dealership Letterhead]

Dear Customer:

We are required by the Internal Revenue Service to report all transactions involving more than \$10,000 in cash or cash equivalents as defined in 26 U.S.C. § 6050I and to notify customers identified in those transactions that we have filed the required report

Pursuant to this requirement, this letter serves as notification that **[Name of Dealership]** filed Form 8300 with the IRS on **[Date]**, indicating that you gave us **[\$Amount]** in cash or cash equivalents in connection with your purchase of _____.

Sincerely,

[Your Name]

[Your Title]

[Your Business Address]

[Your Business Phone Number]

**[This form is provided as a sample only and is not intended as legal advice.
Consult your attorney regarding appropriate wording for the
Form 8300 Customer Notification Letter your dealership will issue.]**