



PROFESSIONAL SERIES

2025 DATES AND LOCATIONS

LIVE ONLINE

Office Manager*

| | |
|----------------|------------------|
| January 14-17 | 10am-1pm ET |
| February 17-20 | 2:30pm-5:30pm ET |
| March 18-21 | 10am-1pm ET |

Parts Manager*

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|--------------|------------------|
| February 3-6 | 2:30pm-5:30pm ET |
| March 4-7 | 10am-1pm ET |

Sales Manager*

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|----------------|------------------|
| February 18-21 | 10am-1pm ET |
| March 17-20 | 2:30pm-5:30pm ET |

Service Manager*

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|---------------|------------------|
| January 13-16 | 2:30pm-5:30pm ET |
| February 4-7 | 10am-1pm ET |
| March 3-6 | 2:30pm-5:30pm ET |

Leadership*

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|----------------|------------------|
| January 6-9 | 2:30pm-5:30pm ET |
| January 7-10 | 10am-1pm ET |
| February 24-27 | 2:30pm-5:30pm ET |
| March 25-28 | 10am-1pm ET |

*Each attendee must select leadership dates in addition to core-department course dates upon registration. The leadership class can be taken before the core-department course and done in-person or online.

IN-PERSON

Tysons, VA

| | | |
|----------------|--------------------|---------------|
| February 11-12 | Sales Management | 8:30am-4:30pm |
| February 13-14 | Service Management | 8:30am-4:30pm |
| February 18-19 | Office Management | 8:30am-4:30pm |
| February 20-21 | Parts Management | 8:30am-4:30pm |
| April 3-4 | Leadership* | 8:30am-4:30pm |

Chicago Automobile Trade Association

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|-------------|--------------------|---------------|
| March 11-12 | Service Management | 8:30am-4:30pm |
| March 13-14 | Sales Management | 8:30am-4:30pm |
| March 18-19 | Parts Management | 8:30am-4:30pm |
| March 20-21 | Office Management | 8:30am-4:30pm |
| May 6-7 | Leadership* | 8:30am-4:30pm |

Illinois Auto Dealers Association

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|-----------------|--------------------|---------------|
| September 9-10 | Service Management | 8:30am-4:30pm |
| September 11-12 | Sales Management | 8:30am-4:30pm |
| September 16-17 | Office Management | 8:30am-4:30pm |
| September 18-19 | Parts Management | 8:30am-4:30pm |
| November 6-7 | Leadership* | 8:30am-4:30pm |

*Each attendee must select leadership dates in addition to core-department course dates upon registration. The leadership class can be taken before the core-department course and done in-person or online.